11 NOV 1975

MEMORANDUM FOR: Chief, Review Staff

SUBJECT

SSC/HSC Request 75-3390

- 1. The single most pertinent forum for guidance to the field recruiters is what they absorb during the Annual Recruitment Conference. A certain portion of the information provided during the Conference is supplemented by written material (e.g., OBR handouts).
- 2. This overall guidance is reinforced by the specifics contained in the recruitment guidelines, quarterly reports, and C/RD memos. This written supplemental material is further refined by our regular telephone discussions.
- 3. All of the recruitment effort of the Division is overt and all applicants are made aware they are talking to a CIA representative.
- 4. The attached materials are samples of the guidelines issued and are not, of course, all inclusive of what has been issued to the recruiters during the last several years.

STAT

Deputy Director of Personnel for Recruitment and Placement

Distribution:

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FROM: Director of Personnel 5 E 58 HQ			EXTENSION	DATE 11 NOV 1975
TO: (Officer designation, room number, and building)	DATE RECEIVED FORWARDED		OFFICER'S INITIALS	COMMENTS (Number each comment to show from who to whom. Draw a line across column after each commen
Mr. O/DDA 4 E 27 HQ 2. 3. Deputy Director for Administration 4.				This is in response to Review Staf 75-3390, dated 5 November 1975, and more specifically to attachmer A, Academic Relationships. Attached at Tab A is a response to paragraph 2 of the basic letter i.e., "All current guidelines and directives governing the recruitment of foreign and U.S. students on U.S. university campuses, and the recruitment of
Chief, Review Staff 6 E 0120 HQ 6. 7. 8.				U. S. students abroad." Attached at Tab B is a response to question 4 of attachment A. Attached at Tab C is a response to question 5 of attachment Λ. F. W. M. Janney Director of Personnel
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